

Items to list in a 2-page CV for Limited Submissions

1. Name, title, academic home, contact information
2. Educational Background
 - Degree earned, major/area, Institution and the year obtained
3. Professional/Research Experience
 - Faculty/Administrative/Affiliated/Visiting Positions, as appropriate or if a graduate application, research experience and/or workshops
 - Include title, dates (or year(s)), location and/or institution
4. Honors/Awards
 - To help gauge competitiveness, please order as follows
 - List these based upon recognition level and then chronologically: sort for recognition that is international, national, regional, institutional, and unit-level
 - Indicate the approximate number of awards made (if known) and the approximate number of applicants (if known)
5. Funding and Grants: please list
 - your role and percent recognition (and if not PI, then list the PI)
 - title of the grant
 - the amount of the award and the years grant is active (start and end)
 - the funding agency
 - If the funding list is too long, then
 - list current/active grants OR
 - key active grants and identify the total number of active grants
6. Publications (out of the (list the total number of publications)): include a link for the full list of publications via “MyBibliography” in NCBI or “Google Scholar.”
 - List most relevant publications as it pertains to the application
 - highlight your name in some way (bold or underlined)
 - As appropriate for the funding mechanisms, indicate your role, student co-authors, and/or journal impact factor
7. Mentoring/Teaching, if appropriate for a given funding mechanism:
 - list number of postdoctoral, Ph.D., Masters, honors, undergraduate students mentored
 - If appropriate, list courses taught