



Mayo Clinic and
Arizona State University
Alliance for Health Care

Mayo Clinic and Arizona State University Alliance for Health Care 2024 Faculty Summer Residency Program

Request for Proposals

The Mayo Clinic and Arizona State University Faculty Summer Residency is designed to facilitate ongoing collaborations between faculty members and teams at Mayo Clinic and ASU by providing opportunities for collaboration and networking activities.

The intent is to provide support so that ASU faculty members may spend time over the course of the summer working as part of a Mayo Clinic team. Faculty **must** work with researchers, clinicians, and faculty based at Mayo Clinic in Arizona, Minnesota, or Florida.

Funding Guidelines

- This program is aimed at developing long-term collaborations between research teams at Mayo Clinic and ASU in the areas that will impact clinical outcomes and enhance patient experiences.
- The residency component must be a total of six continuous weeks, completed in the summer months of May through August.
- Applicants are asked to submit a proposal (no longer than three pages) outlining a specific project or series of projects and identify the Arizona, Minnesota, or Florida-based Mayo Clinic investigator or team they will work with for their effort. The proposal should be as specific as possible regarding the work that would be undertaken during the summer residency period.
- A status report will be due to the Faculty Scholars Committee describing what was accomplished during the residency program no later than **September 15, 2024**.

Eligibility Requirements

- Candidates must be faculty members of any rank at Arizona State University.
- Candidates must identify a Mayo Clinic research team or program of interest, and the application must receive a letter of support from the Mayo Clinic host and ASU School/Department Chair. If assistance in finding a Mayo Clinic host is needed, please contact Erika Cavallaro at cavallaro.erika@mayo.edu
- Candidates must become Research Affiliates at Mayo Clinic prior to starting the residency. This process will be facilitated by Mayo Clinic and will take six to eight weeks.
- If you have previously been an awardee for this program, you are ineligible for this cycle of Summer Residency.

Proposal Format

Combine the following documents into a single pdf. Failure to adhere to the page limits below will disqualify the application.

- **3-pages** identifying the ASU proponent, the Mayo Clinic investigator or team that will serve as the host, and a brief description outlining a specific project or series of projects. The proposal should be as specific as possible regarding the work that would be undertaken during the period of the summer residency. Include the purpose of stay(s) and goals of the interaction. Briefly explain the broader context of the interaction in terms of the planned research, education, innovation, or administration project goals. Include the approximate travel dates.
- **1-page** endorsement letter from the proposed Mayo Clinic host that includes evidence that support has been received from department/division leadership, devoted mentoring time is available, and workspace will be secured for the individual. Mayo Clinic research staff will be responsible for

- seeking a temporary research professional appointment for the ASU faculty.
- **1-page** letter of support from ASU's School or Department Chair.
- **1-page** brief CV or biography for ASU proponent.

Proposal Deadline and Submission

Proposals are due by **Monday, March 11, 2024, 5:00 pm (Arizona Time)**. Proposals should be [submitted to InfoReady](#). Proposals submitted after the deadline will not be considered. Awards will be announced in mid-April 2024.

Funding

This award will provide a small grant intended to cover summer salary. A \$1,000 stipend will also be provided to those awardees researching only in Arizona. There **will not be** a stipend for those traveling to Florida and Minnesota.

Frequently Asked Questions

- 1. Are there any formatting requirements related to font type and size, spacing, margins, pagination, etc.?**

Answer: No formatting requirements apply. However, page limits will be enforced.

- 2. Should my proposal be submitted by ORSPA?**

Answer: The PI or unit staff should submit the proposal. ORSPA will not be involved unless/until an award is received.

- 3. Where can Research Advancement (RA) staff find instructions for managing Faculty Summer Residency Program proposals in the Enterprise Research Administration (ERA) system?**

Answer: The [Working with Mayo Clinic](#) site on the Research Administration website includes ERA instructions in the Faculty Summer Residency section of the [Joint Funding](#) tab.

- 4. Will my academic credentials be listed on my Mayo Clinic Access Identification Card (badge)?**

Answer: Participants in the ASU Faculty Summer Residency Program are given a variety of professional appointments at Mayo Clinic, including Research Temporary Professional and Research Affiliate. There are different policies and guidelines regarding temporary positions and how academic credentials are listed on identification badges, online directories, and email. This will be discussed with each participant on an individual basis. Erika Cavallaro at cavallaro.erika@mayo.edu is your contact for the research appointment and pre-employment process.

- 5. If I have questions about my application, who should I contact?**

Answer: Please email your questions to Natalia Diaz at Natalia-Diaz@asu.edu.